

Justin Ray, Mayor
Andrew Mitcham, Council Position No. 1
Greg Holden, Council Position No. 2
Bobby Warren, Council Position No. 3
James Singleton, Council Position No. 4
Gary Wubbenhorst, Council Position No. 5



Austin Bleess, City Manager
Lorri Coody, City Secretary
Leah Hayes, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, September 17, 2018, at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Peter Swan, Lead Pastor, Hope Church

C. PROCLAMATION

1. Proclamation recognizing Tuesday, October 2, 2018 as National Night Out in Jersey Village to provide a unique opportunity for the City of Jersey Village to join forces with thousands of other communities across the country in promoting cooperative, police-community crime prevention efforts. *Justin Ray, Mayor*

D. FISCAL 2018-2019 MUNICIPAL BUDGET ITEMS

1. Conduct a public hearing on the City of Jersey Village municipal budget for fiscal year 2018-2019. *Justin Ray, Mayor*
 - a. Receive presentation pertaining to the City of Jersey Village municipal budget for fiscal year 2018-2019. *Austin Bleess, City Manager*
2. Discuss and take appropriate action concerning any final changes to the proposed 2018-2019 Municipal Budget. *Isabel Kato, Finance Director*
3. Consider Ordinance No. 2018-18, adopting the City of Jersey Village municipal budget for fiscal year 2018-2019. *Isabel Kato, Finance Director*
4. Consider Resolution No. 2018-53, receiving the Jersey Village Tax Assessor's statutory certifications, submissions, and calculations under Section 26.04 of the Tax Code. *Isabel Kato, Finance Director*

E. PRESENTATIONS

1. Presentation of Employee of the Month. *Austin Bleess, City Manager*

F. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

G. CITY MANAGER’S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – July 2018, General Fund Budget Projections as of August 2018, and Utility Fund Budget Projections – August 2018.
2. Open Records Requests – Non-Police
3. Fire Departmental Report and Communication Division’s Monthly Report
4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
6. Public Works Departmental Report and Construction and Field Projects Update
7. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, and Parks and Recreation Departmental Report
8. Report from Code Enforcement
9. City Social Media Summary Report

H. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on August 20, 2018. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2018-54, reviewing and approving the investment policy and investment strategies used for city funds in compliance with the Texas Government Code. *Isabel Kato, Finance Director*
3. Consider Resolution No. 2018-55, appointing Humberto Ramirez as Municipal Court Clerk for the City of Jersey Village to complete the unexpired term that began on January 1, 2018 and will expire on December 31, 2019, a term that runs concurrently with that of the Municipal Court Judges. *Isabel Kato, Director of Finance*
4. Consider Resolution 2018-56, adopting a policy permitting consideration of applications for depository services from banks, credit unions, or savings associations that are not doing business within the city. *Isabel Kato, Director of Finance*
5. Consider Resolution No. 2018-57, authorizing the City Manager to enter into a contract with Deer Oaks EAP Services to provide an Employee Assistance Program. *Trelena Collins, Human Resources Manager*

I. REGULAR SESSION

1. Consider Resolution No. 2018-58, designating a city representative and an alternate representative to the Houston-Galveston Area Council's 2019 General Assembly. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2018-59, selecting individuals to serve on the TML Intergovernmental Risk Pool Board of Trustees – Places 11, 12, 13, and 14 (Workers' Compensation, Property and Liability Benefits). *Lorri Coody, City Secretary*
3. Consider Resolution No. 2018-60, appointing members to the Planning and Zoning Commission (P&Z) and the Capital Improvements Advisory Committee (CIAC), the Board of Adjustment (BOA), the Building Board of Adjustment and Appeals (BBOAA), the Recreation and Events Committee (R&E), and the Golf Course Advisory Committee (GCAC). *Lorri Coody, City Secretary*
4. Consider Resolution No. 2018-61, authorizing the City Manager to enter into an agreement with Brooks & Sparks, Inc. to perform engineering services for drainage improvements to the Wall Street Subdivision including Wall Street, Carlsbad Street, Capri Drive, Tahoe Drive and Crawford Drive. *Kevin T. Hagerich, Public Works Director*
5. Consider Resolution No. 2018-62, authorizing the City Manager to negotiate a contract with Clark Condon for the design and construction management of the gateway and wayfinding signage for the City. *Jason Alfaro, Director of Parks and Recreation*

J. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

K. RECESS THE REGULAR SESSION

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.074 – Personnel Matters and Section 551.087 – Economic Development Negotiations.

L. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meetings Act Section 551.074 - Personnel Matters, conduct an Executive Session in order to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Manager. *City Council*

2. Pursuant to the Texas Open Meetings Act Section 551.074 - Personnel Matters, conduct an Executive Session in order to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Secretary. *City Council*
3. Pursuant to the Texas Open Meetings Act, Section 551.087, conduct deliberations regarding Economic Development Negotiations to locate a Retail Service Center within Jersey Village. *Austin Bleess, City Manager*

M. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

N. RECONVENE REGULAR SESSION

1. Consider setting the City Secretary’s compensation for budget year 2018-2019. *Justin Ray, Mayor*
2. Consider setting the City Manager’s compensation for budget year 2018-2019. *Justin Ray, Mayor*
3. Discuss and take appropriate action regarding items discussed in Executive Session concerning Economic Development Negotiations to locate a Retail Service Center within Jersey Village. *Austin Bleess, City Manager*

O. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: September 14, 2018 at 10:30 a.m. and remained so posted until said meeting was convened.

Lorri Coody, TRCM
City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.

