

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON FEBRUARY 19, 2018 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Ray at 7:00 p.m. with the following present:

Mayor, Justin Ray	City Manager, Austin Bless
Council Member, Andrew Mitcham	City Secretary, Lorri Coody
Council Member, Greg Holden	City Attorney, Leah Hayes
Council Member, Bobby Warren	
Council Member, Gary Wubbenhorst	

Council Member, Sheri Sheppard, was not present at this meeting.

Staff in attendance: Mark Bitz, Fire Chief; Eric Foerster, Chief of Police; Isabel Kato, Finance Director; and Jason Alfaro, Director of Parks and Recreation.

Kevin T. Hagerich, Director of Public Works, was not present at this meeting.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Pastor Steve Cranston, Champion Forest Baptist Church, Jersey Village.

C. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

Merrilee Beazley, 14910 Lakeview Drive, Jersey Village, Texas (713) 443-8091: Ms. Beazley spoke to City Council about amendments to the City Ordinance regarding the housing of recreational vehicles on residential lots. She also spoke to City Council about campaign signage.

D. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – December 2017, General Fund Budget Projections as of January 2018, and Utility Fund Budget Projections – January 2018.
2. Open Records Requests – Non-Police
3. Fire Departmental Report and Communication Division's Monthly Report
4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
6. Public Works Departmental Report and Construction and Field Projects Update
7. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, and Parks and Recreation Departmental Report

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8. Report from Code Enforcement
9. City Social Media Summary Report
10. 2017 Racial Profiling Report

E. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Consider approval of the Minutes for the Regular Session Meeting held on January 15, 2018.**
2. **Consider Resolution No. 2018-05, authorizing the City Manager to enter into an Interlocal Agreement with Harris County, Texas to provide certain electronic personal accountability equipment.**

RESOLUTION NO. 2018-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH HARRIS COUNTY, TEXAS TO PROVIDE CERTAIN ELECTRONIC PERSONAL ACCOUNTABILITY EQUIPMENT.

Council Member Mitcham moved to approve items 1 and 2 on the consent agenda. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, and Wubbenhorst

Nays: None

The motion carried.

F. REGULAR AGENDA

1. **Consider Ordinance No. 2018-04, amending the Code of Ordinances of the City of Jersey Village, Texas at Chapter 66 Traffic and Vehicles, Article I. In General, Section 66-7 to prohibit certain left turns from Equador Street on weekdays between the hours 8:30 a.m. and 9:30 a.m., and 3:30 p.m. and 4:30 p.m.; providing for severability; providing for repeal; and providing a penalty as provided by Section 1-8 of the Code of Ordinances.**

Eric Foerster, Chief of Police, introduced the item. Background information is as follows:

A request was made from the school resource officer to place a “No Left Turn Sign” on Equador Street that prohibits making a left turn onto the second driveway in front of Post Elementary School at Congo Street on a weekday between the hours of 8:30 a.m. and 9:30

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a.m. and 3:30 p.m. and 4:30 p.m. The officer felt the signage was necessary to relieve school traffic congestion.

As a result of the request, site visit(s) were made and the signage prohibiting the left turn was deemed appropriate. Accordingly, a test sign was placed with favorable results.

This item is to request an amendment to the Code of Ordinances of the City of Jersey Village, Texas at Chapter 66 Traffic and Vehicles, Article I. In General, Section 66-7 to prohibit certain left turns from Equador Street on weekdays between the hours 8:30 a.m. and 9:30 a.m., and 3:30 p.m. and 4:30 p.m.; providing for severability; providing for repeal; and providing a penalty as provided by Section 1-8 of the Code of Ordinances.

Council engaged in discussion about the requested change, specifically about the location and placement of the sign. There was also discussion about the proposed language for the amendment and if the language was sufficient. Chief Foerster explained that in proposing the language, all scenarios involving the area were reviewed and as a result, the proposed language offers the best solution.

With no further discussion on the matter, Council Member Wubbenhorst moved to approve Ordinance No. 2018-04, amending the Code of Ordinances of the City of Jersey Village, Texas at Chapter 66 Traffic and Vehicles, Article I. In General, Section 66-7 to prohibit certain left turns from Equador Street on weekdays between the hours 8:30 a.m. and 9:30 a.m., and 3:30 p.m. and 4:30 p.m.; providing for severability; providing for repeal; and providing a penalty as provided by Section 1-8 of the Code of Ordinances. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2018-04

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS AT CHAPTER 66 TRAFFIC AND VEHICLES, ARTICLE I. IN GENERAL, SECTION 66-7 TO PROHIBIT CERTAIN LEFT TURNS FROM EQUADOR STREET ON WEEKDAYS BETWEEN THE HOURS 8:30 A.M. AND 9:30 A.M., AND 3:30 P.M. AND 4:30 P.M.; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL; AND PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE OF ORDINANCES.

- 2. Receive the Final Financing and Project Plan for the Tax Increment Reinvestment Zone Number 2 adopted by the Board of Directors on February 1, 2018.**

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Lorri Coody, City Secretary, introduced the item, explaining that the Board of Directors for the Tax Increment Reinvestment Zone Board Number 2 (TIRZ) is charged with preparing, approving, and submitting an adopted Financing and Project Plan for the TIRZ.

On February 1, 2018, the Board of Directors for the TIRZ adopted the Final Financing and Project Plan for the TIRZ and submits the adopted plan herein.

This item is for City Council to receive the TIRZ Board's Final Financing and Project Plan.

With limited discussion on the matter, the Mayor announced the receipt of the Final Financing and Project Plan adopted by the TIRZ Board on February 1, 2018.

3. Consider Ordinance No. 2018-05, approving the Final Financing Plan and Project Plan for the Tax Increment Reinvestment Zone Number 2.

Austin Bleess, City Manager, introduced the item. Background information is as follows:

On July 17, 2017, City Council passed Ordinance 2017-26, establishing the Tax Increment Reinvestment Zone Number Two (TIRZ) and creating a Board of Directors for the TIRZ. The Board of Directors is charged with preparing, approving, and submitting an adopted Financing and Project Plan for the TIRZ.

On February 1, 2018, the Board of Directors for the TIRZ adopted the Final Financing and Project Plan for the TIRZ and presented it to City Council on February 18, 2018 for consideration and approval.

There are a few changes from the preliminary plan that was adopted by Council in July.

The Method of Relocation statement has been changed. After consulting with our attorney relocation is only for people, not businesses or utilities. There are only four parcels in the Zone that are residential in nature. They are all located in the District D Transition Zone, which means they could stay. If people need to be relocated we have allocated \$2 million for that, and it would be done in accordance with the applicable requirements.

The calculation on TIRZ Values has been modified. Since we only have approximately \$18 million of the total TIRZ property values currently in our city limits, it drops the base value of the TIRZ. We are proposing those values to be added by annexation in 2019. Accordingly, that changes our projected annual assessed values and the incremental taxes collected. It increases the total amount by about \$11 million.

That has changed our proposed budget resulting in increases/decreases various lines in the budget on page 11 of the document. Additionally, more has been added into the infrastructure (water, sewer, streets, etc.).

The TOD Plan indicates the roads that are proposed in Map 4 would be owned by the city. The costs for those would be covered in our TIRZ budget. As noted on pages 10-11, I took the original costs and used an inflation factor of 4% to come up with the budget amounts

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in the preliminary budget. I have added some money to those numbers with the new budget. I think the budget is good, but of course you never truly know what the costs will be until the project is engineered and put out for bid.

Those are the main changes to the plan. Other changes were just small house keeping things.

This item is for City Council to consider and approve the Financing Plan and Project Plan for the Tax Increment Reinvestment Zone Number 2 presented by the Board of Directors.

Council engaged in discussion about the portions of the plan that reference annexation in 2019. There was concern about this proposal and what it could mean for the City. City Manager Bless explained that currently there are no plans for annexation. This element was added to the plan as an option. The plan can always be amended at a later date. Council continued to discuss the annexation option. Some members were concerned about the need to provide city services to the area and the cost for same. City Attorney Hayes explained that under the annexation requirements, once the land is annexed into the City, the City has five (5) years to provide city services. In response to the concern, some members of the Council felt that this plan, as written, is merely a road map for developers and does not commit the City; however, others felt that having the annexation language does commit the City.

Council discussed that annexation would be contingent upon development of the property and the City Attorney explained that before annexation can take place, another process must be had that involves holding public hearings with proper notice.

Council then discussed the time frame for amending the plan. City Manager Bless explained that the time line will be driven by development. There was also discussion about the “up-front” expenses of development and how that will be handled. City Manager Bless explained that nothing will be done until we have a developer with a proposed plan. Once we have a developer with a plan, the infrastructure will be reviewed by City Council and a decision will be made on how to fund the project. Funding can either be a bidding process or a fund as you go approach or any other funding solution that the Council may approve.

The plan being received/approved tonight is a blue print for moving forward. It is similar to the Capital Improvements Plan process that lists projects two (2), three (3), or four (4) years out with changes to those time frames according to the needs of the City.

With no further discussion on the matter, Council Member Warren moved to approve Ordinance No. 2018-05, approving the Final Financing Plan and Project Plan for the Tax Increment Reinvestment Zone Number 2. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, and Wubbenhorst

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Nays: None

The motion carried.

ORDINANCE NO. 2018-05

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE FINAL FINANCING PLAN AND PROJECT PLAN FOR THE TAX INCREMENT REINVESTMENT ZONE NUMBER 2 .

- 4. Consider Resolution No. 2018-06, extending the current license agreement with SprintCom, Inc. for an additional 10-year term commencing June 15, 2018 and ending June 14, 2028 in order to allow SprintCom’s antenna equipment to remain at the city’s elevated water tower located at 15401 ½ Congo Lane.**

Austin Bless, City Manager, introduced the item. Background information is as follows: On June 15, 1998, City Council approved an agreement that allowed SprintCom, Inc. to install (6) antennas on the elevated water tower located at 15401 ½ Congo Lane.

The June 15, 1998 agreement was for a ten (10) year term with the option of four (4) additional ten (10) year terms. Currently, the City is in its first additional ten (10) year term, which will expire on June 14, 2018.

The City has received a request from SprintCom, Inc., to extend its current agreement with the City in order for its existing antenna equipment to remain at the elevated water tower located at 15401 ½ Congo Lane. There have been no defaults by Sprint and no compensation issues; and

Should City Council approve this Resolution, SprintCom Inc. will be in its second 10-year renewal term of the initial contract with said renewal term to commence on June 15, 2018 and end on June 14, 2028.

With limited discussion on the matter, Council Member Warren moved to approve Resolution No. 2018-06, extending the current license agreement with SprintCom, Inc. for an additional 10-year term commencing June 15, 2018 and ending June 14, 2028 in order to allow SprintCom’s antenna equipment to remain at the city’s elevated water tower located at 15401 ½ Congo Lane. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2018-06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, EXTENDING THE CURRENT LICENSE AGREEMENT WITH

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SPRINTCOM, INC. FOR AN ADDITIONAL 10-YEAR TERM COMMENCING JUNE 15, 2018 AND ENDING JUNE 14, 2028 IN ORDER TO ALLOW SPRINTCOM'S ANTENNA EQUIPMENT TO REMAIN AT THE CITY'S ELEVATED WATER TOWER LOCATED AT 15401 ½ CONGO LANE.

5. Consider Resolution No. 2018-07, receiving the Jersey Meadow Golf Course Clubhouse Assessment Report developed by Ray+Hollington Architects, Inc. for the purpose of determining the feasibility of clubhouse renovations.

Jason Alfaro, Director of Parks and Recreation, introduced the item. He told City Council that an assessment report for the Jersey Meadows Clubhouse was provided to the City by Ray+Hollington Architects, Inc. The consultants reviewed the current layout and infrastructure of the building and supplied a final report that details the feasibility of future clubhouse renovations.

This item is to receive the report. A discussion item follows this item on the agenda.

With limited discussion on the matter, Council Member Wubbenhorst moved to approve Resolution No. 2018-07, receiving the Jersey Meadow Golf Course Clubhouse Assessment Report developed by Ray+Hollington Architects, Inc. for the purpose of determining the feasibility of clubhouse renovations. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2018-07

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE GOLF COURSE CLUBHOUSE ASSESSMENT REPORT DEVELOPED BY RAY+HOLLINGTON ARCHITECTS, INC. FOR THE PURPOSE OF DETERMINING THE FEASIBILITY OF CLUBHOUSE RENOVATIONS.

6. Discuss and take appropriate action regarding next steps for the Jersey Meadow Golf Course Clubhouse.

Jason Alfaro, Director of Parks and Recreation, introduced the item. Background information is as follows: An assessment report for the Jersey Meadow Clubhouse was provided to the City by Ray + Hollington Architects, Inc. The consultants reviewed the current layout and infrastructure of the building and supplied a final report that details the feasibility of future clubhouse renovations. The recommended updates and improvements are totaling a cost of \$682,500.

Staff feels this number is high. The roof project they list at \$60,000, but the Council has already authorized roof work for \$40,000. Based upon the differences in these costs, staff

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feels the costs over all are high. We have not proceeded with the roof project yet, as the contractor had some delays and after receiving this full report we wanted to have a full discussion on it with Council.

City staff has contacted architects in the area and they have suggested a \$170-190 per square foot cost for a new building that is similar in nature. The above pricing per square foot is equivalent to building a new restaurant. The current building is roughly 6,000 square feet. A new building at the same square footage and at \$190 a square foot would cost roughly \$1,140,000. According to the Building Journal the median cost index of a 6,000 square foot restaurant in Houston is about \$140 per square foot, or \$840,000. Of course no firm number on construction costs can be given until the building has been designed and bids received for construction.

Staff feels we should have a discussion on whether or not the renovations, as proposed by the architect, are the most effective use of funds or if we should look at a possible new building.

The plan is to use Hotel Occupancy Tax for the remodel, and that could be used for a new building as well. As of the end of January we have \$739,220 in the fund. We project that by the end of the fiscal year we should have approximately \$780,000 in the fund. Based upon our increased collection rate and historical expenses we anticipate to net \$80,000 to \$100,000 each year moving forward.

Council engaged in discussion. Some members felt that more information was needed to make this type of a decision. For example, what is the purpose and can the renovation match the needs. Parks Director Alfaro explained that in renovating the club house, the plan is to also provide space for weddings, events, banquets, meetings, etc.

Council discussed the report. Most felt that the report was not very “glowing,” but felt that we own this golf course and we need to operate it in the best way possible. The club house structure has been in use for many years, and there are many issues with the structure. For example, the air conditioning lines run down the center of the building because there is no attic and there are many other issues as pointed out in the report.

It was the consensus of Council that it would be a waste of money to remodel this structure. The best alternative is to tear it down and rebuild. In connection with this discussion, the City Attorney explained the use of HOT funds for this project. She told Council that the project to build a new club house must have the ultimate goal of putting “heads in beds” when attendees use the facility in order to be funded with HOT funds. Therefore, in rebuilding the structure, it must accommodate venues that will bring in people that will need to stay the night in local hotels. Events like tournaments, trade shows, conferences, etc.

With this in mind, City Council discussed how the condition of the club house has deterred these type of events. All agreed that the club house should be torn down and rebuilt. Most

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felt that being able to use HOT funds, giving consideration for their limited purpose, is a good source of revenue for the project.

Council then engaged in the teardown/rebuild process for this site. Some pointed out that there may be a disruption in business for the golf course. Others pointed out that the grade level of the building could be raised with a teardown and rebuild as opposed to a renovation, which will be helpful when considering the golf course berm project. There was discussion about how improving the club house can provide opportunities to bring additional revenues to the golf course and improve the options for a better restaurant and food choices.

Council then discussed alternative methods that could achieve a simpler restoration. In these discussions, some pointed out that we need the club house to serve as a multi-purpose building in accordance with the desires of the community. While it is the desire of the community, it was felt that a multi-purpose building would draw in the special events/venues to accommodate putting “heads in beds.” A simple refurbish will not provide a multi-service facility that also serves as a club house and the refurbish will be quite expensive.

It was the consensus of Council to use HOT funds to rebuild the club house in a flexible manner that provides for a variety of uses. With this in mind, Council then discussed if there was a need at this point to put limits on what will be spent on the rebuild. In conjunction with same, Council discussed the size of the new building. Most felt that 6,000 sq. ft. is too small and perhaps 7,500 to 8,000 sq. ft. would be more suitable and there needs to be some parameters set for the rebuild.

With this in mind, it was the consensus of Council to conduct a work session meeting to discuss these details. Staff was instructed to check availability and schedule the work session meeting in the next three to four weeks. The topic for the meeting will be setting the scope/design criteria for a new Jersey Meadow Golf Course club house, to include the basic foot print, size, type of construction, amenities, etc.

With no further discussion on the matter, Mayor Ray called the next item on the agenda as follows:

7. Consider Resolution No. 2018-08, receiving the Gateways and Wayfinding Master Plan as prepared by Clark Condon.

Austin Bless, City Manager, introduced the item. He told City Council that in July 2017 the City Council approved a contract with Clark Condon for a Gateways and Wayfinding Master Plan. This was one of the identified projects in the 2016 Comprehensive Plan.

City staff, along with the Clark Condon team, met several times during the course of the study. We held a public meeting in December to gather citizen feedback, and last month the preliminary design was presented to the Council for selection.

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Tonight the full plan is being presented for Council approval and acceptance. This plan will assist us in planning out the next few years for changing our signage into a uniform plan throughout the city.

This item is to approve the Resolution accepting the Gateways and Wayfinding Master Plan.

With limited discussion on the matter, Council Member Warren moved to approve Resolution No. 2018-08, receiving the Gateways and Wayfinding Master Plan as prepared by Clark Condon. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2018-08

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE GATEWAYS AND WAYFINDING MASTER PLAN AS PREPARED BY CLARK CONDON.

8. Consider Resolution No. 2018-09, canceling the Monday, March 19, 2018, Regular City Council Meeting, and calling a Special Session City Council Meeting for an alternate date during the month of March.

Austin Bleess, City Manager, introduced the item. He told City Council that it has come to the attention of Staff that some of the Council Members will not be able to attend the March 19, 2018 City Council Meeting due to scheduling conflicts.

Accordingly, it is suggested that City Council consider canceling the March 19, 2018 City Council Meeting and calling a Special Session City Council Meeting for an alternate date during the month of March.

In selecting an alternate date for the Special Session Meeting, City Council should consider that a Work Session Meeting is also needed in order to consider the Golf Course Berm Project. Staff suggests that the Work Session be conducted prior to the Special Session City Council Meeting between 5:30 p.m. and 7:00 p.m.

In discussing this item, it was pointed out that the City Charter requires Council to hold at least one (1) regular session meeting each month. Accordingly, the Resolution should not cancel the meeting, rather reschedule it for another date.

With no further discussion on the matter, Council Member Mitcham moved to approve Resolution No. 2018-09, rescheduling the Monday, March 19, 2018, Regular City Council Meeting to March 26, 2018 at 7:00 p.m. Council Member Warren seconded the motion. The vote follows:

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Ayes: Council Members Mitcham, Holden, Warren, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2018-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, RESCHEDULEING THE MONDAY, MARCH 19, 2018, REGULAR CITY COUNCIL MEETING FOR MARCH 26, 2018.

9. Discuss and take appropriate action regarding transparency matters and posting items to the City's website.

Bobby Warren, Council Member, introduced the item. Background information is as follows:

As the Council moves towards providing more information and more transparency of city operations on our website, we are looking for guidance from the City Council as to whether or not we should be making it a priority to achieve all of the transparency stars the State Comptroller has to offer.

The Economic Development Star is awarded for posting an economic development summary that includes a narrative overview as well as information on tax abatements granted in the most recently completed fiscal year. It requires information on Chapter 380 grants, such as the actual agreements, project goals, cost of the project and benefit to the city. Since the City has only one (1) Chapter 380 Agreement going back the last few years this star should be easy to obtain.

The Public Pensions Star is awarded for having posting a summary including information from the most recent actuarial valuation, as well as a narrative section with explanations (or links to explanations) of terminology for each and comparisons with GASB, Pension Review Board or other applicable benchmark as appropriate. As we are a member of TMRS this should be fairly easy to gather this information to post online.

The Contracts and Procurements Star is awarded for posting a summary, which includes spending on procurement and contracting activities, total number of publicly posted bidding and contracting opportunities opened, total number of closed bids/solicitations or contracts awarded, total dollar amount of bids received from invitations for bids or requests for proposals, and total dollar amount awarded from contracts.

This one could be a bit more difficult to go back and gather all of the information for the past three years. However, it is something we can try to do, and could begin to do for this fiscal year and moving forward.

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We already post all of the required information to meet the requirements for the Debt Obligations Transparency Star.

No transparency stars can be awarded until we have our budget in excel format and post that online. With our current software we cannot easily do that. It is a project that we have to convert it to Excel as time allows. Once that is posted we can apply to be awarded these transparency stars. So while it may take a while to officially receive the star, we could meet the spirit of the requirements in relatively short order, with the exception of the contracts and procurements star.

Council engaged in discussion about the program and the need for new financial software. City Manager Bless explained that most of the transparency requirements are manually doable. There may be some issues with manually achieving the purchasing requirements, but the new software would have the capability to create better reports, and export it to excel for easy data manipulation. Additionally, newer software would enable digital building permit reviews, provide for online license applications, improve Accounts Payable, make HR easier and better to handle, and for the most part digitize a vast majority of City tasks. Staff feels that the most cost effective solution would be an upgrade of the existing INCODE software.

Most members felt that we should be as transparent as possible, making as much information available without having to change our methods while at the same time being cognizant of the costs, time, and effort, it takes to produce same. If it is too costly, both in time and in dollars, most members agreed that achieving a star under the Comptroller's program should not be the driver.

Council then discussed the benefits of transparency and moving forward with the program. City Manager Bless explained that the financial software upgrade will help tremendously with many city activities and if receiving a transparency star is a by-product of the upgrade, it is good. He went on to say that this item is to discuss the transparency program to see if this is a goal that City Council wants Staff to work toward achieving over the course of the next few years.

It was the consensus of Council that Staff strives toward the spirit of the transparency program, making sure that it does not become an onerous task. There was no formal motion on the matter.

Mayor Ray announced that an Executive Session is not needed. Accordingly, he announced that items G, H, I and J will not be called.

G. CLOSE THE REGULAR SESSION

Close the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consult with Attorney and Section 551.072 – Deliberation Regarding Real Property.

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THIS ITEM WAS NOT CALLED. NO ACTION TAKEN

H. EXECUTIVE SESSION

- 1. Consult with Attorney pursuant to the Texas Open Meetings Act Section 551.071, and Section 551.072, Deliberation Regarding Real Property, regarding proposed agreement providing for dismissal of eminent domain proceedings against Joe Myers Dealership Properties and a possession and use agreement for a 5' Wide Sound Wall Easement and a 30' Temporary Construction Easement, out the J.M. Dement Survey, Abstract Number 228 and Thomas Hogan Survey, Abstract Number 326 and being out of and a part of Lot 1, Amending Plat of Wallace Acres, a subdivision recorded under Film Code Number 600188 of the Harris County Map Records (easement for sound reduction wall), located within the City of Jersey Village, Harris County, State of Texas.**

THIS ITEM WAS NOT CALLED. NO ACTION TAKEN

I. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

THIS ITEM WAS NOT CALLED. NO ACTION TAKEN

J. REGULAR SESSION CONTINUED

- 1. Consider Resolution No. 2018-10, approving a proposed agreement providing for dismissal of eminent domain proceedings against Joe Myers Dealership Properties, L.P. and a possession and use agreement for a 5' Wide Sound Wall Easement and a 30' Temporary Construction Easement, out the J.M. Dement Survey, Abstract Number 228 and Thomas Hogan Survey, Abstract Number 326 and being out of and a part of Lot 1, Amending Plat of Wallace Acres, a subdivision recorded under Film Code Number 600188 of the Harris County Map Records (easement for sound reduction wall), located within the City of Jersey Village, Harris County, State of Texas; and authorizing the City Attorney to execute the agreement and related documents.**

THIS ITEM WAS NOT CALLED. NO ACTION TAKEN

K. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;

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- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

There were no Council Comments.

L. ADJOURN

There being no further business on the Agenda the meeting was adjourned at 8:20 p.m.

Lorri Coody, City Secretary

