



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040

JOB POSTING Golf Course Superintendent

EMPLOYMENT APPLICATION REQUIRED

CLASS TITLE: Golf Course Superintendent
DEPARTMENT: Parks & Recreation
DIVISION: Golf Course
FLSA STATUS: Exempt/Full-time

DESCRIPTION:

Under the general direction of the Golf Course General Manager, responsible for the care and maintenance of the golf course; to direct and participate in grounds construction and maintenance work; and to do related work as requested.

ESSENTIAL JOB FUNCTIONS:

- Supervise, perform and maintain the cultivation of the City owned Golf Course; including cultivation and maintenance of grass areas on fairways, greens, tees, lawns, shrubs and plant life of the golf course.
- Oversees construction and maintenance of entire playing surface of the golf course. Ensures greens, tees, roughs and fairways, etc., are maintained to an acceptable level of golf course play
- Supervise and direct the purchases of equipment, supplies and services within the limits of the department budget.
- Interview, hire and train all maintenance personnel.
- Prepare budgets and schedules for the operation and maintenance concerned with the overall grounds keeping of the golf course.
- Responsible Maintains adequate inventory and records of fertilizer, herbicides, soil conditioners for keeping accurate records of personnel, golf course maintenance, equipment, inventories, weather, deviation reports, and pesticide requirements and other related documents.
- Makes frequent inspections of the golf course and plans the course routinely to insure consistent playability.
- Enforces industry safety practices including adherence to relevant federal, state and local regulations.
- Maintains current applicator's license for application of chemicals.
- Assists in development of long-range golf course plans. Recommends changes in policies and procedures to the Conservation Administrator.
- Works with Golf Manager to ensure smooth golf course operations and minimum disruption to golfers.
- Keeps abreast of current and new/best practices in the care of plant life, turf management, and cultural practices, including the use of chemicals.
- Organize and develop written reports as required, and maintains accurate records of maintenance activities.
- Performs related other duties as assigned.

PHYSICAL REQUIREMENTS: For indefinite periods of time – mobility within an office and field environment; exposure to toxic waste, chemical, dust/mites, and fume/odor hazards; exposure

to extreme cold, heat, temperature swings, and noise; writing; walking; typing; twisting body; stooping; standing; squatting; sorting; sitting; seeing; running; pushing up to 200 pounds, pulling, lifting carrying, dragging, and pulling up to 90 pounds; kneeling; filing; data entry; crawling; cleaning; climbing; reading; decision making; reaching above shoulder level; using both hands for simple and firm grasping; clarity of hearing; communicating clearly and effectively in person; fine finger manipulation; operation of calculator, all golf course equipment, on and off road vehicles (standard and automatic), wrenches, shovels, rakes, picks, and sledge hammer; operation of a motor vehicle through city traffic.

REQUIRED EDUCATION, DEGREES, CERTIFICATES, AND/OR LICENSES: Bachelor's degree in Agronomy, landscape architecture, or equivalent. or Associate degree in Golf Course landscape or equivalent, OR any combination of experience related to the requirements. Chemical Applications Certificate is preferred. Must possess a valid Texas driver's license.

EXPERIENCE, TRAINING, KNOWLEDGE, AND SKILLS: Four (4) years of experience as a Golf Course Grounds Superintendent or Assistant Golf Course Grounds Superintendent, or any combination of experience relating to the job requirement(s). Must have the ability to establish and maintain effective working relationships with those contacted in the course of work. Must be able to safely operate trucks vehicles, specialty equipment, and heavy to and light motorized equipment, and follow oral and written directions. Must have knowledge of golf course maintenance; including S. E. Texas turf grasses, trees, shrubs and plant life; mowing care of greens, tees, fairways and roughs, sand traps; use of pesticides, fertilizers and over seeding, aerating and verticutting, watering, soils, drainage, Toro irrigation systems and repairs, top dressing and soil amendments; equipment maintenance and repair; weeds, fungi, and insects, and their control; construction methods and techniques associated with golf courses; rules and regulations of the golf game so as to gain an objective view of the golf course from a players point-of-view.

SALARY INFORMATION: 46K – 63K DOQ

INSTRUCTIONS FOR APPLYING FOR EMPLOYMENT: This position is open until filled. Interested applicants must submit a “signed” employment application, (resumes are only accepted with a signed & completed employment application), to Human Resources. Scanned employment applications can be e-mailed to hr@ci.jersey-village.tx.us . Physical address: City of Jersey Village, Human Resources, 16327 Lakeview Dr., Jersey Village, Texas 77040.

Application available at
http://www.jerseyvillage.info/upload/page/0021/docs/Application_for_Employment.pdf

EQUAL OPPORTUNITY EMPLOYER